



# Steps to access the test out option for IS Certification Level 2 Courses

# Steps to access the test out option for courses



On your home page you will need to click on Join group on right side of page to get access to the test out option

The screenshot shows the home page of the SHURE AUDIO INSTITUTE learning management system. The page is titled "Home" and features a search bar for courses. A summary bar displays statistics: 7 courses in progress, 0 not passed courses, 0 completed courses, 0h 0m training time, and 0 certifications. Below this, there are sections for "Integrated Systems Certification Level 1" and "English". A list of courses is shown, each with a progress indicator (0%) and a "RESTRICTED" status. On the right-hand side, there is a sidebar with navigation options: "Course catalog", "Progress", "Join group" (circled in red), and "Calendar".

| Course Title  | Progress | Status     |
|---|----------|------------|
| Audio Basics for Meetings and Conferences (01-CON-001a.01-en)                       | 0%       | RESTRICTED |
| Wireless Basics (02-RF-001a.01-en)  | 0%       | RESTRICTED |
| Integrated Systems Portfolio Overview (03-SYS-001a.01)                              | 0%       | RESTRICTED |
| Selecting the Right Integrated System for the Right Application (04-SYS-002a.01-en) | 0%       | RESTRICTED |
| Networking for AV Professionals - Part 1 (The Basics) (05-NET-001a.01-en)           | 0%       | RESTRICTED |
| Best Practices for Merging AV and IT Systems (06-IT-001a.01)                        | 0%       | RESTRICTED |
| Integrated Systems Certification Level 1 (07)                                       | 0%       | RESTRICTED |

## Steps to access the test out option for courses



When you click on “Join group” you must enter this Group key code to join the group (SystemTest2) as shown below. Once completed click on Join group in the blue box

A screenshot of a web-based dialog box titled "Join group". The dialog has a white background and a dark blue border. At the top left, the title "Join group" is displayed in a dark grey font, with a small "x" icon for closing at the top right. Below the title is a horizontal line. Underneath, the text "Group key" is followed by a text input field containing the value "SystemsTests2". The input field has a light blue border and a small "x" icon on the right side. To the right of the input field is a small circular icon with an "i" inside. At the bottom right of the dialog, there are two buttons: a blue button with white text that says "Join group" and a white button with a grey border and grey text that says "Cancel".

# Steps to access the test out option for courses



When you join the group the following screen appears with the green banner informing you successfully joined the group and the Level 2 Standalone Tests listed below

The screenshot shows a dashboard with a green notification banner at the top: "You successfully joined the group Integrated Systems Certification Level 2 Standalone Tests". Below this is a "Home" section with a search bar and several statistics: 9 courses in progress, 0 not passed courses, 0 completed courses, 0h 0m training time, and 0 certifications. A sidebar on the right contains links for "Course catalog", "Progress", "Join group", and "Calendar". The main content area is divided into two sections: "Integrated Systems Certification Level 1" and "Integrated Systems Certification Standalone Tests". The "Level 1" section lists several courses with progress bars (e.g., "Audio Basics for Meetings and Conferences" at 27%, others at 0% and "RESTRICTED"). The "Standalone Tests" section lists "Level 1 Standalone Tests" and "Level 2 Standalone Tests", both at 0% progress. A red circle highlights the "Level 2 Standalone Tests" entry.

| Course Name   | Progress | Status     |
|---|----------|------------|
| Audio Basics for Meetings and Conferences (01-COM-001a.01-en)                       | 27%      |            |
| Wireless Basics (02-SF-001a.01-en)  | 0%       | RESTRICTED |
| Integrated Systems Portfolio Overview (03-SIS-001a.01)                              | 0%       | RESTRICTED |
| Selecting the Right Integrated System for the Right Application (04-SIS-002a.01-en) | 0%       | RESTRICTED |
| Networking for AV Professionals - Part 1 (The Basics) (05-NET-001a.01-en)           | 0%       | RESTRICTED |
| Best Practices for Merging AV and IT Systems (06-IT-001a.01)                        | 0%       | RESTRICTED |
| Integrated Systems Certification Level 1 (07)                                       | 0%       | RESTRICTED |
| Level 1 Standalone Tests  | 0%       |            |
| Level 2 Standalone Tests  | 0%       |            |

# Steps to access the test out option for courses



To begin click on Level 2 Standalone Tests

You successfully joined the group Integrated Systems Certification Level 2 Standalone Tests

Home

Search my courses

9 courses in progress | 0 not passed courses | 0 completed courses | 0h 0m training time | 0 certifications

**Integrated Systems Certification Level 1**

English

- Audio Basics for Meetings and Conferences (01-CON-2016-01-en) 27%
- Wireless Basics (02-WF-2016-01-en) 0% RESTRICTED
- Integrated Systems Portfolio Overview (03-IS-2016-01) 0% RESTRICTED
- Selecting the Right Integrated System for the Right Application (04-SIS-2020-01-en) 0% RESTRICTED
- Networking for AV Professionals - Part 1 (The Basics) (05-NET-2016-01-en) 0% RESTRICTED
- Best Practices for Merging AV and IT Systems (06-M-2016-01) 0% RESTRICTED
- Integrated Systems Certification Level 1 (07) 0% RESTRICTED

**Integrated Systems Certification Standalone Tests**

English

- Level 1 Standalone Tests 0%
- Level 2 Standalone Tests 0%

Course catalog: Find new courses

Progress: Find out how you are doing with your training

Join group: Join a group to communicate with its members and get its courses

Calendar: View current and upcoming events

## Steps to access the test out option for courses



You then can click the start course (blue button) and begin – you will be able to test out of the courses you desire to gain credit - If you fail the test you will have to complete the course prior to taking test again

A screenshot of a web page titled "Level 2 Standalone Tests". The page has a blue header with the breadcrumb "Home / Level 2 Standalone Tests". On the left, there is a blue cloud icon with a yellow smiley face inside, and a blue button labeled "Start course". On the right, the title "Level 2 Standalone Tests" is displayed next to a progress bar showing "0%". Below the title, there is a "Content" section with a list of three items, each preceded by a pencil icon: "Shure Master Class: Wireless Best Practices & Techniques Final Exam", "Networking for AV Professionals Part 2 Final Exam", and "Conference Room Design Basics Final Exam".

Home / Level 2 Standalone Tests

### Level 2 Standalone Tests

0%

Content

- ✎ Shure Master Class: Wireless Best Practices & Techniques Final Exam
- ✎ Networking for AV Professionals Part 2 Final Exam
- ✎ Conference Room Design Basics Final Exam

Start course

# Steps to access the test out option for courses



- When logging back into the LMS you will always be taken back to your home page – you can just click on the course you are working on and it will take you to that course.
- Remember, courses have to be taken in the order they are listed.

The screenshot shows the LMS Home page with a blue header. Below the header is a search bar and navigation icons. A progress summary bar displays: 9 courses in progress, 0 not passed courses, 0 completed courses, 0h 0m training time, and 0 certifications. The main content area is divided into two sections: 'Integrated Systems Certification Level 1' and 'Integrated Systems Certification Standalone Tests'. Both sections are currently set to 'English'. The first section lists several courses with their completion percentages and 'RESTRICTED' status:

| Course Name   | Completion | Status     |
|---|------------|------------|
| Audio Basics for Meetings and Conferences (01-COM-001a.01-en)                       | 27%        | RESTRICTED |
| Wireless Basics (02-RF-001a.01-en)  | 0%         | RESTRICTED |
| Integrated Systems Portfolio Overview (03-SYS-001a.01)                              | 0%         | RESTRICTED |
| Selecting the Right Integrated System for the Right Application (04-SYS-002a.01-en) | 0%         | RESTRICTED |
| Networking for AV Professionals - Part 1 (The Basics) (05-NET-001a.01-en)           | 0%         | RESTRICTED |
| Best Practices for Merging AV and IT Systems (06-IT-001a.01)                        | 0%         | RESTRICTED |
| Integrated Systems Certification Level 1 (07)                                       | 0%         | RESTRICTED |

The second section, 'Integrated Systems Certification Standalone Tests', lists:

| Test Name                | Completion |
|--------------------------|------------|
| Level 1 Standalone Tests | 0%         |
| Level 2 Standalone Tests | 0%         |

On the right side of the page, there are four navigation links: 'Course catalog', 'Progress', 'Join group', and 'Calendar'.

## Notice



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